

Golden Rule Review Committee  
Meeting Minutes: October 4, 2011

1. Ice Breakers
2. Established expectations
3. Established Attendance Policy
  - a. 24 hour e-mail notification prior to the weekly meeting
  - b. E-mail the Chair (who will be selected on October 11, 2011)
  - c. Committee members are allowed 2 excused absences and 2 unexcused absences
  - d. Excused absences include family emergencies, medical emergencies, or extenuating circumstances
  - e. Excused absences will be determined at the follow meeting: The group will vote (2/3 majority) on whether a specific situation is considered excused or unexcused
  - f. Being more than 10 minutes late for two separate meetings will result in an absence
  - g. 5 members must be present to hold a meeting
4. Advisor reviewed the seven available positions and described expectations for each role
  - a. Committee chairs and secretary will be selected on October 11. Select with be presented in the order outlined in the October 4<sup>th</sup> meeting agenda. When there is more than 1 interested candidate, each interested student will present a 1-2 minute speech with their thoughts/ideas for the position. Members will vote.
  - b. All selected members will schedule a 30 minute meeting with the Advisor to go over roles/expectations/responsibilities in greater detail
5. Next meeting: October 11, 2011
  - a. Same location
  - b. If we outgrow the space, we will need to find an alternate space
  - c. Select chairs
  - d. Determine what the schedule will look like for the year